

**Computer Applications and Office Technology**  
**Computer Information Systems**  
**Computer Science**  
**Advisory Committee Meeting Minutes**  
October 18, 2018

**Call to Order**

The regular meeting of the Computer Applications and Office Technology, Computer Information Systems, and Computer Science Discipline Advisory Committee Meeting was called to order at 6:30 p.m. on October 18, 2018 in The Hall of Fame lounge room at Riverside City College. The agenda was unanimously approved as distributed.

**Minutes**

Not available from previous meeting.

**Attendees Present**

Sonia Rawat and Ingrid Henry, Apple One Employment  
George Khalil, City of Riverside Chief Innovation Officer  
Dr. Angelov Farooq, Riverside Unified School District Trustee

**Curriculum Approvals**

Noncredit and credit programs and courses were discussed and approved.

**Noncredit Programs**

The following noncredit certificates were discussed.

- Coding Prep
- Python
- Cyber Skills
- Business Skills: MOS Prep

The group agreed that the noncredit certificates were useful to industry. Matters discussed such as Coding Prep, Python, Cyber Skills, and Business Skills MOS Prep, and how these skills are taught to students at no cost because the courses are noncredit.

**Credit Programs**

The following credit programs were discussed.

- CISCO Networking
- Model Curriculum Information Technology(Certificate)
- IT Technician Phase I:  
Computer Retail Sales and Support

The advisory members noted that they understood the CISCO program is already in existence and that the formality of changing the program to a state approved program is so students benefit from having it listed on their transcript which they supported. No other comments noted. The group supported the proposal.

Model Curriculum Information Technology, IT Technician Phase I Computer Retail Sales and Support programs were discussed and benefits to students explained to those present. The general consensus was that these skills will build a very strong foundation for students who are going into the Computer Science field.

### **Questions from the Committee Members**

Questions that were addressed during the meeting included:

- Do you have any criteria for students to take these courses?
- Can these courses be done in parallel?
- Can these courses be started later in the semester to accommodate students?
- Is this non-credit program free of cost?
- Will this non-credit program include all the course listed?
- Do you have any plans to update your GIS program in the future?
- For virtualization are you also covering “the cloud” and is it your own private cloud?

### **Adjournment**

Meeting was adjourned at 7:45.

Minutes submitted by: Marc Torres

Approved by: Janet Lehr

## Wilson, Elaine

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**From:** Wilson, Elaine  
**Sent:** Tuesday, August 14, 2018 11:20 AM  
**To:** Lehr, Janet  
**Subject:** Advisory Committee Meeting Minutes

<b>Tracking:</b>	<b>Recipient</b>	<b>Delivery</b>
	Lehr, Janet	Delivered: 8/14/2018 11:20 AM

Hi Janet,

Remember when I tried to transcribe your Advisory meeting minutes from last year's meeting? I know you had to have made changes to what I sent. Could you email me the finished copy, please, and any other meeting minutes you took from previous meetings as I don't have any of them. Kristi told me today we have to have a current book of minutes.

Thank you!!!!

**Elaine Wilson**  
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